



# ALAGAPPA UNIVERSITY

[Accredited with A+ Grade by NAAC (CGPA : 3.64)  
and Graded as Category-I University by MHRD-UGC]



Date: \_\_\_\_\_

## FORMAT FOR SUBMISSION OF Ph.D. THESIS

1.	Name of Scholar(in Block Letters – as entered in the degree)	:	
2.	Registration No. / Date of Registration	:	
3.	Name of the Department / College / Research Institute in which the scholar worked	:	
4.	Duration of research period (from the date of registration to the date of submission of thesis)	:	
5.	Qualifying examination(s) passed (Month & year of passing with the name of University)	:	
6.	Date of Confirmation of Registration	:	
7.	If the examination passed in any other University, details should be given about its recognition by Syndicate (State here the No. and date of recognition order)	:	
8.	Name of the Guide / Co-guide	:	
9.	Title of the Thesis	:	
10.	Whether the title of the thesis is Inter-disciplinary? If so, mention the disciplines related	:	
11.	Whether any papers on his research work other than the present thesis have been contributed by scholar, and if so, whether copies are attached?	:	
12.	Whether the scholar submitted the thesis previously for the degree in any other Institution / University? If so, the month & year of submission	:	

13. (i) Date of Passing Part I Exam (Research :  
Methodology)/Course Work

(ii) If exempted from writing Part-I Examination, :  
please state the reason

14. Date of submission of Synopsis / Thesis / :  
Panel

Synopsis	Thesis	Panel

(i) Those who have passed Part I Examination should submit the thesis after two years from the date of passing Part I Examination.

(ii) Those who are exempted from writing Part I Examination should submit the thesis after two years from the date of registration.

15. Whether the scholar has paid all the :  
prescribed fees?

16. "No Dues" from the Department :

17. "No Dues" from the Central Library :

18. "No Dues" from the Hostel :

Certified that the thesis has been written on his / her original work and that it has not been submitted previously for the award of any degree, diploma, associateship, fellowship or other similar title and indicating the extent to which it represents independent work.

Signature of the Scholar  
Address with Mobile  
Number

Signature of Co-Guide

Signature of the Guide

Signature of HOD / Principal / Head of  
the Institute with Office Seal  
(for University)

Signature of HOD & Principal / Head of  
the Institute with Office Seal  
(for Affiliated Research Centres)

NB: The following should be enclosed:

1. Five Copies of the thesis and 6 copies of the synopsis
2. One CD for synopsis and one CD for thesis
3. Abstract of the thesis in one or two pages
4. Bank Demand Draft for Rs.15,000/- (Evaluation Fee Rs.12,000/-+ Postage Fee Rs.3,000/-), drawn in favour of "The Registrar, Alagappa University"and payable at Karaikudi :

DD No. \_\_\_\_\_ Date \_\_\_\_\_, Name of the Bank \_\_\_\_\_

5. Attested Xerox copy of qualifying Degree certificate P.G./M.Ed./M.P.Ed./M.Phil.  
Mark Statement.

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**FOR OFFICE USE**

Since the scholar Mr./Ms. \_\_\_\_\_ has cleared all dues, he /she is eligible to submit the thesis on / after \_\_\_\_\_ and further action may be taken on the thesis.

Assistant Registrar

**Dean – Research**

**CERTIFICATE**  
(for University Departments)

Certified that Mr./Ms. \_\_\_\_\_, Ph.D. Research Scholar (Reg.No.\_\_\_\_\_) under my guidance in the Department of \_\_\_\_\_, Alagappa University, has published following research paper(s) from the doctoral work, as first author in the refereed journals in the **relevant discipline** & presented **two** papers in Conference / Seminar in the relevant discipline.

Sl.No.	Title of the research paper (Volume /Year/ Page number)	Name of the refereed journal with ISSN No. Indexed in Scopus/WoS/ UGC-Care / Non-Scopus etc.
1.		
2.		
3.		
Title of the research paper		Name of the Conference / Seminar & Place / Date
1.		
2.		

Copy of the reprints and certificates are enclosed as evidence for the same.

**Research Supervisor**  
(for University Departments)

**Encl:**

1. Reprints of the publication
2. Evidence for Scopus / WoS/ UGC-Care / Non-Scopus - the Journal in which article is published.
3. Certificates for paper presentation.

**CERTIFICATE**  
(for Affiliated Colleges)

Certified that Mr./Ms. \_\_\_\_\_, Ph.D. Research Scholar (Reg.No. \_\_\_\_\_) under my guidance in the \_\_\_\_\_ Research Centre of \_\_\_\_\_, affiliated to Alagappa University, has published following research paper(s) from the doctoral work, as first author in the refereed journals in the **relevant discipline** & presented **two** papers in Conference / Seminar in the relevant discipline.

Sl.No.	Title of the research paper (Volume /Year/ Page number)	Name of the refereed journal with ISSN No. Indexed in Scopus/WoS/ UGC-Care / Non-Scopus etc.
1.		
2.		
3.		
Title of the research paper		Name of the Conference / Seminar & Place / Date
1.		
2.		

Copy of the reprints and certificates are enclosed as evidence for the same.

**Research Supervisor**  
(for Affiliated Colleges)

**Encl:**

1. Reprints of the publication
2. Evidence for Scopus / WoS/ UGC-Care / Non-Scopus - the Journal in which article is published.
3. Certificates for paper presentation.

### Check Slip for Submission of Ph.D. Thesis

1.  Letter for Confirmation of Registration
2.  Marks statement for Course work Examination
3.  Order for Change of Title – if any
4.  Date of Pre-Thesis submission presentation by the scholar
5.  Certificate by the Research Supervisor for research paper publication
6.  Certificate by the Research Supervisor for two research papers presentation in Conference / Seminar
7.  Certificate by the Research Supervisor for similarity - URKUND
8.  C.D. - Synopsis (Word & Pdf)  
C.D. - Thesis (Word & Pdf.)
9.  Fees for Thesis submission
10.  Abstract of the thesis
11.  Order for change of Research Supervisor (if any)
12.  Order for change of Research Centre (if any)
13.  Order for conversion (FT to PT and vice versa, if any)
14.  Copy of qualifying degree certificate & marks statement – P.G./M.Ed./M.P.Ed & M.Phil.